

GDPR

The General Data Protection Regulation (GDPR) came in to effect from 25th May 2018. This regulation sets out stronger rules for protecting our data and the control we have over it.

GDPR applies if your company processes personal data. You will need to log all of the data you hold and have a privacy policy to supply to individuals.

What is personal data?

Personal data is any information relating to an individual and that makes them identifiable.

What do you need to do?

You must make sure that you are only processing data under certain conditions. When processing personal data you must do so following one of the following grounds:

- Consent
- Contract
- Legal obligation
- Vital interests
- Public interests
- Legitimate interests

What rights does GDPR give individuals?

You will need to allow the people you hold information about to:

- Be informed about the data you hold
- Access the personal data
- Rectify data
- Erasure of data
- Restrict processing
- Data portability
- Object to processing
- Automated decision making

You will need to tell people who you are, why you process their data and what the legal basis is and can do this through your privacy policy. To keep data safe you will need to consider your data security policies. If there is a breach you will need to notify individuals and the ICO.

For further information you can contact the ICO directly [ICO GDPR Help](#)