



AFI Terms and Conditions of Sub Contractors Register

1. Registration

- a. The sub contractors register is open to any individual or company and does not require AFI membership.
- b. Sub contractors can register as single worker, gangs or as a contractor.
- c. Sub contractors are required to hold FISS/CSCS cards. All gang members and registered employees are required to hold FISS/CSCS cards.
- d. Sub contractors must hold valid public liability insurance.
- e. Sub contractors with employees are required to hold valid employees liability insurance.
- f. The sub contractors register has no fee attached.
- g. By joining the register, sub contractors agree to being contacted regarding employment opportunity with AFI member companies.
- h. Registration is valid for a calendar year, or part thereof when joining.

2. Administration

- a. The AFI acts as an introducer only. Sub contractors must provide contact details to be displayed on the register and will be contacted directly by companies.
- b. The AFI is not responsible or involved with any communication, contracts or working relationships between sub contractors and companies.
- c. All sub contractors are required to certify that they continue to meet the register's criteria. Confirmation of continuing to meet the criteria is required annually.
- d. Sub contractors are responsible for ensuring correct contact details are used on the register.
- e. A contractor can be removed from the register by AFI at any point if found to be in breach of criteria stated above.
- f. A sub contractor may be asked to provide the AFI with evidence of meeting the criteria for the register – failure to provide this or insufficient supporting evidence will result in removal from the register.
- g. The AFI reserves the right to remove a contractor from the register at any time.

The document will be reviewed at least once per annum, and/or if the nature of the Association and the sub contractor register changes significantly.